

Covenant During Covid*

During this unprecedented time in global history, Westmont community members have continually risen to the occasion, with students excelling in virtual classes, professors innovating how they teach, and staff finding novel ways to serve and reach our entire community. As Westmont prepares to welcome students, faculty and staff back to campus for in-person experiences, all community members will be expected to live and work by this *Covenant during COVID* and adhere to the following protocols to help ensure the health and safety of everyone on campus.

- 1 All community members will be required to adhere to all facets of the physical-distancing policy, including:
 - a. Maintaining a 6-foot distance from others.
 - b. Wearing a face covering when appropriate.
 - c. Washing/sanitizing your hands before touching your face.
 - d. Reminding others to adhere to these safety protocols.

- 2 All community members working or studying on campus will be expected to conduct baseline COVID-19 testing as soon as they return. Testing will ensure that the community will be as close to COVID-19-free as possible as Westmont begins to welcome more and more people back to campus.
 - a. If you have any questions about the timing and type of testing, exceptions to testing, and testing outside of this process, please send them to risk@westmont.edu.

- 3 All community members who work or study on campus will be expected to participate in at least one further COVID-19 test during the fall semester as part of our sample population strategy. This testing will give us a greater capacity to identify any unknown cases of COVID-19 on campus so we can appropriately quarantine and isolate affected community members.

- 4 All community members (students, faculty and staff) intending to enter campus or leave their residence on campus will be required to complete daily symptom checks using a symptom-tracker app built and operated by the Office of Institutional Resilience. Community members will be expected to complete this check honestly. By doing so, Westmont will add another layer to our campus safety program. While some carriers of COVID-19 may be asymptomatic or presymptomatic, this tool will help give those exhibiting symptoms an opportunity to stop the spread before it starts.
 - a. Please note that all data will be collected in a manner compliant with all applicable privacy laws.
 - b. Only the director of institutional resilience will have access to this information.

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5 All community members will be expected to participate in contact tracing if suspected or confirmed cases occur on campus. A trained Contact-Tracing Team is already in place, and responding in a timely fashion to emails and calls from this team will greatly enhance our ability to stop the spread of COVID-19 on campus. Failure to answer questions—or failure to answer questions truthfully—will hamper our ability to keep the campus safe. You are expected to participate to the fullest extent possible when contact tracing is triggered, which will occur during the following scenarios:

- a. A community member has COVID-19 or is confirmed to have had COVID-19.
- b. A community member has been in contact with someone who has COVID-19, is suspected to have COVID-19, or has been in contact with someone who has or is suspected to have COVID-19.

A “contact” is defined as the following:

- a. Being in proximity with someone with COVID-19 or suspected of having COVID-19 for 15 minutes or more.
- b. Being within 6 feet of this person.

If you have any questions about this process or feel you fall into a possible contact category as someone either infected or suspected of being COVID-19 positive or having contact with someone either confirmed or suspected to have COVID-19, please contact risk@westmont.edu.

6 All community members will be expected to participate in sanitizing shared spaces, including desks, office equipment, computers, light switches, handles, etc. Our custodial team is working tirelessly to sanitize every bathroom on campus daily and will use advanced products and technology to disinfect areas with products that provide up to eight hours of continued sanitization. See the following examples of how you’ll be expected to participate in the new cleaning protocols with disinfecting supplies provided by our custodial staff.

- a. Students and professors will be responsible for wiping down desks and podiums used prior to the start of class as well as any light switches and door handles touched.
- b. Students will be asked to wipe down bathroom counters and common space areas after use.
- c. Staff members in shared office spaces will be required to wipe down desks, light switches, phones, and any other items that may have contact from anyone using the workspace.
- d. Shared office equipment, coffee makers, refrigerator door handles, light switches, etc., will be wiped down after every use and everyone should wash/sanitize his/hands after completing this task.

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- 7** All community members will be held accountable for their actions and will be expected to do everything they can to avoid putting the Westmont community at risk:
- Students must adhere to the physical-distancing protocol throughout their time on and off campus and interact safely with both Westmont community members and individuals not affiliated with the college.
 - Employees must remain aware of their activities on and off campus. As most employees will travel to and from campus every day, all must remain diligent and discerning when interacting with others.
 - If a Westmont community member comes in contact with a suspected or confirmed case of COVID-19 or has a confirmed or suspected case of COVID-19, adhere to the following protocols:
 - Students will contact the On-Call RDs (OCD) at [805-565-6273](tel:805-565-6273) as well as risk@westmont.edu and follow the guidance of Westmont's Contact-Tracing Team.
 - Faculty and staff members will inform risk@westmont.edu and follow the guidance of Westmont's Contact-Tracing Team.
- 8** If community members are concerned with any behaviors or actions taken by others on campus those concerns can be addressed by completing [this form](#). Institutional Resilience will review all issues and contact the appropriate individuals to help address issues reported.
- 9** All community members will be expected to exhibit grace to one another and live and work in a Christ-like fashion as we navigate a difficult time. We will all face learning curves related to abiding by Westmont's COVID-related safety protocols, and changes may occur rapidly on campus. Thoughtfulness and consideration will be required by all of us as we keep safety a top priority at Westmont.

Westmont counts on all community members to promote a healthy, safe, and respectful working environment by adhering to this *Covenant during COVID*. Repopulating the campus and hosting in-person classes for students can only occur with the cooperation of all Westmont community members. Thank you for your flexibility and all that you do as we continue Westmont's tradition of excellence.