

MINUTES
Program Review Committee
Date: Dec 2, 2025

Committee Member	Present	Absent
Steve Butler	x	
Anna Jordan	x	
Tim Loomer	x	
Sarah Skripsky	x	
Tatiana Nazarenko	x	
Paul Mena	x	
Diane Ziliotto	x	
Laura Nichols	x	

1. Prayer

Paul Mena opened us in prayer.

2. Minutes of Nov 4, 2025

The minutes were approved without edits.

3. Records

All reports, including General Education, are now submitted. Music, Physics and Library are working on their 7-year reports, due next year.

4. New PRC request to the Faculty Council (in the "Requests to Faculty Council" subfolder in the PRC 2025-26 folder on Google Drive)

In addition to requesting new faculty, the PRC will request that the Faculty Council extend the responsibilities of the Lead Assessment Specialist for an additional 2 semesters. The second year of service would focus on implementing recommendations identified during the review process.

5. Progress with Teams' Reports and Site Visits (Team Leaders and Members)

- The History review is currently in progress.
- The E&B reviewer has provided valuable feedback and thoughtful observations.
- The Political Science team is awaiting the external reviewer's contribution.
- The Theatre Arts program review team is actively working on the report.

6. Annual assessment reports' evaluation

Review results will be sent to departments for discussion and preliminary action plan development in January; the History report should be received on January 30 at the latest. The departmental meetings with the Provost, Dean and program review teams will be scheduled for March and April.

7. Other business

No other business was discussed.

Meeting adjourned: 11:20 AM

Submitted by Laura Nichols, PRC Recording Secretary