

**MINUTES**  
**Program Review Committee**  
**Date: Dec 2, 2025**

<b>Committee Member</b>	<b>Present</b>	<b>Absent</b>
Steve Butler	x	
Anna Jordan	x	
Tim Loomer	x	
Sarah Skripsky	x	
Tatiana Nazarenko	x	
Paul Mena	x	
Diane Ziliotto	x	
Laura Nichols	x	

**1. Prayer**

Paul Mina opened us in prayer.

**2. Minutes of Nov 4, 2025**

The minutes were approved with edits.

**3. Records**

All reports, including General Education, are now submitted. Music, Physics and Library are working on their 7-year reports, due next year.

**4. New PRC request to the Faculty Council (in the "Requests to Faculty Council" subfolder in the PRC 2025-26 folder on Google Drive)**

In addition to requesting new faculty, the PRC will request that the Faculty Council extend the responsibilities of the Lead Assessment Specialist for an additional 2 semesters. The second year of service would focus on implementing recommendations identified during the review process.

## **5. Progress with teams' reports and site visits (team leaders and members)**

- The History review is in progress now.
- The E&B reviewer provided valuable feedback and thoughtful observations.
- The team is waiting to receive the final report for Political Science.

## **6. Annual assessment reports' evaluation**

Review results will be sent to departments for discussion and action plans in March and April.

## **7. Other business**

No other business was discussed.

**Meeting adjourned: 11:20 AM**

Submitted by Laura Nichols, PRC Recording Secretary